



## **CONCEPT NOTE GUIDELINES**

Applications must include a concept note that may be written in English. The maximum length of the concept note is 5 pages (excluding cover page). Concept notes should be written in Arial font 11-point, single spaced and with normal 2.54 cm margins. Concept Notes must be submitted in PDF format and should be organized according to the headings described below.

### **Cover page**

Project title

Location of Pilot

Name, title, work affiliation and email addresses of the study's team members

Total amount of funding requested (not exceeding 2million naira)

### **Brief problem statement**

Provide a precise description of how the proposed project applies an “Out of the box” solution that adds to understanding and elimination of stigmatized social challenges in the society, which limit active participation of vulnerable groups in socio-economic development. Please also describe how the proposed research leverages technology and has the potential to reduce inequalities (including gender, disabilities, economic, political, justice, health, security) and social development. Your solution should target at least one of the inequality focus areas.

### **Project Objectives**

Clearly spell out the proposed project objective(s) as they relate to the objective of the Call for Concept notes, with an explicit gender equality focus.

### **Rationale**

Describe how this research will align with the research theme on “Out of the box” social research to address stigmatized social challenges in the society.

### **Methodology**

Clearly describe the methodology in a clear, sequential, and logical format. Include the study design, research questions and specific methods with sufficient detail to enable an expert in your area to be able to understand and evaluate your proposed approach.

### **Expected Results**

Describe what the proposed project would achieve. Present clear explanation of how the project will achieve impact in improving policies and practices.

### **Expertise and composition of research team**

For each main activity or method in your proposed research, please describe the relevant expertise of your research team (including capacities for gender responsive research) and how specific members of your team will successfully deliver on the proposed activities.

**Budget and justification**

Provide an estimated budget with brief notes and justification of these proposed expenses.